

MINUTES OF MEETING			
SUBJECT:	Egger group liaison meeting		
Topic:	Progress discussions		
Date:	29 th September 2016	Time	15:00
Venue:	Conference Room		
Minutes taken by:	Tobias Zimmerman.		
Participants:	Egger	External	
	Tobias Zimmerman (TZ), Paul Turner (PT), Jonathan Parker (JP)	Jean Fearon (JF), Bill Grigg (WG), John Middleton (JM), Terry Robson (TR)	
Cc:	Janet Rix.		

NO		WHO	WHEN
1	Apologies for absence		
	There were no apologies for any absence.		
2	Minutes of previous meeting		
	Agreed as being a true and accurate record and signed accordingly.	PT/WG	29/09/16
3	Discussion		
	TZ opened the meeting by welcoming all of the members from	TZ	29/09/16

<p>Sandhoe Parish Council and confirmed that such communication was beneficial to both the company and all council members, this was agreed by all present.</p> <p>Prior to the meeting JF notified to the group that she would be “standing down” and that this was in fact her last meeting. TZ expressed his appreciation to JF for her contributions over the years as one of the founder members of the original liaison group.</p> <p>Such comments were endorsed by everyone, the participation of JF was certainly a significant factor in the success of the group.</p>		
<p>4 Proposals moving forward</p>		
<p>Flooding 2015.</p> <p>TZ updated the group in relation to the upgrade of the existing flood defence work which was almost completed. This work was initiated following the site flooding during storm “Desmond” in December of 2015 which caused the site to be shut down over a number of days whilst clean up and remedial work was completed following the flooding.</p> <p>It was decided to initiate a complete review of the defences to ensure that there would be no repeat of the 2015 event, this work was started early in 2016 and was about to conclude with the actual extension to the existing flood defence barrier to the west of the site. This in fact was upgraded by the EA (Environment Agency) approximately ten years ago, however, it stopped short of covering the complete western perimeter and it was this area that was extended.</p> <p>It was now felt with an element of confidence that this extension work in line with the additional flood barriers/gates to be erected at certain locations across the site that prevention could be maintained. Certain priority locations have also been improved to prevent flooding i.e. HV (high voltage) buildings and sprinkler tank areas which have seen concrete “bundling” and water prevention gates installed.</p> <p>TZ concluded this topic update by explaining that the company had utilised the services of two Durham University students who were involved in specific study work as part of their course work with particular emphasis on modelling concepts regarding flood movements. This input had proved extremely beneficial to both</p>	<p>TZ</p>	<p>2016/17</p>

<p>parties in (attempting) to predict areas of flooding in relation to a full periodical modelling program.</p> <p>Noise issues.</p> <p>PT informed the group that there had been no noise complaints this year, this was indeed extremely positive and that all the upgrading work completed during 2015 on the “Holtec” and “Hombak” production units had proved to be a significant success. Such communication had also been discussed through our site regulatory meetings and the authorities had also indicated no noise complaints to date. The dialogue continues with NCC (Northumberland County Council) as an agenda item for all the site meetings, this also forms a major part of the site NMP (Noise Management Plan) which is reviewed at regular intervals, it continues to be updated accordingly.</p> <p>It was mentioned about the brightness of the lighting for the car park, TZ responded by stating that such levels were extremely important during the winter months to ensure the safety of personnel entering and exiting the site, however, we are confident that such levels were not intrusive and that the correct standard of LED lighting was being utilised.</p> <p>Future projects</p> <p>TZ then updated the group regarding any ongoing and future projects across the site, he confirmed the completion of the warehouse building earlier in the year and also the conclusion of the “Compact” operation again earlier this year, both had proved to be successful.</p> <p>Going forward the new T & G (Tongue and Grove) line which would replace the existing operation (30 years old) was nearing completion, anticipated November and then the replacement of Lamination “B” Line would commence, as yet there was no completion date for this project although anticipated Q1 2017. Once full operational this new plant would ensure a much higher efficiency for the total operational process and guarantee the demand of our existing and future customers.</p> <p>.</p>		
<p>5</p>	<p>Requests.</p>	
<p>TZ once again confirmed that the company would continue to</p>	<p>TZ</p>	<p>Ongoing</p>

support any proposals although again any such request would have to be justified regarding potential benefits and improvements.		
6	Any other business.	
There was no other business to be discussed.		
7.	Date of next meeting	
The next meeting has not been scheduled, however, it is anticipated March 2017, date to be confirmed according to individual availability.	ALL	Confirmed.